



Bluebell Weddings & Events

Thank you for your interest in Bluebell Weddings & Events!

We offer competitive pricing, quick response times, expert advice, and a calm, cool, & collected approach that will put you at ease!

Contact Caroline for more information and to schedule a free, no-pressure consultation.

(919) 348-9058 / BluebellWeddingsNC@gmail.com

* Peace Of Mind Package *

Month-Of Wedding Coordination

\$1,300

You do the planning, we bring it all together! This package includes coordination services starting one month before your wedding day. We handle the final logistics with your vendors and double check everything to make sure no detail is missed.

You will have true peace of mind knowing your wedding day will be perfect!

Complimentary Services

- Unlimited text, phone, and email support
- Online collaborative planning tools & templates
- Use of our décor items if desired (*cake stand, table numbers, vases, & more!*)

Wedding Month Preparation

- One consultation session to review wedding day details
- One venue walkthrough
- Designing layouts & floorplans for ceremony & reception spaces
- Communicating with vendors to confirm services & orders and coordinate scheduling & delivery times
- Reviewing vendor contracts/orders to confirm & cross-check all details
- Creating a detailed schedule for you & your wedding party
- Creating a “behind-the-scenes” schedule for your venue & vendors
- Attending and/or directing your wedding rehearsal

Wedding Day Coordination

- Up to 12 hours of on-site management from one lead planner
- Up to 4 hours on-site from one assistant
- Access to planner’s Emergency Kit (*contains over 100 items!*)
- Setting up special wedding items and any DIY décor elements
- Point person for vendors & deliveries
- Coordinating the ceremony and cueing the processional
- Coordinating transition from ceremony to reception
- Coordinating & cueing “special moments” during the reception (grand entrance, toasts, first dance, cake cutting, couple’s exit, etc)
- Handling any unexpected surprises or problems so you don’t have to!

* The Planning Jump Start *

Partial Planning Package

\$2,000

Want to do your own wedding planning but need some help getting started? You've come to the right place! This package includes full Wedding Coordination and will help you hit the ground running with your own planning!

- Everything from the Month-Of Wedding Coordination package, plus:
- Wedding Vision consultation to discuss your ideas, style, preferences, & create an overall vision for your wedding day
- Personalized month-by-month to-do list & planning timeline, so you know exactly what you need to do and when!
- Personalized line-item budget plan based on your personal priorities and actual local pricing estimates, so you know how to allocate your budget
- Venue and/or vendor recommendations for up to 6 categories (catering, photography, etc) based on your personal needs, style, & price range, and pre-screened for availability on your wedding date

* Create-Your-Own *

Custom Partial Planning Package

\$1,500 - \$4,000

(based on services selected)

When you need more than just coordination services, but full planning is too much, Bluebell will customize a partial planning packages to fit your specific needs and budget. Never pay for services you don't want or don't need!

- Start with the Month-Of Wedding Day Coordination plan and choose from a wide selection of service options to create a package that will save you time and money!
- At your initial consultation, we will create a personalized proposal and quote based on the services you are interested in
- Popular services include (but are not limited to):
 - Event design & décor
 - Full or partial vendor coordination (contact companies, obtain quotes, schedule and/or attend appointments, review & negotiate contracts, etc)
 - Designing printed materials (invitations, programs, menus, place cards, etc)
 - Assistance with creating your wedding website
 - RSVP & guest list management
 - And more!

*** The Fairy Godmother ***
Full Planning & Coordination Package
\$4,200

If you want your wedding to just magically happen, this is the plan for you!
We are there for you every step of the way to plan and execute your perfect day.
You're in charge of the vision and decisions, because this is still your wedding, not ours!
But otherwise, the theme of this package is "We'll take care of it!"

- Everything from the Month-Of Wedding Coordination package, plus:
- Unlimited consultation sessions
- Budget development & payment tracking
- Personalized to-do list & task timeline
- Coordination & management of venue(s)
 - Personalized venue recommendations
 - Schedule & attend site tours
 - Review contract(s)
 - Handle venue communications & coordinate logistics
- Management & coordination of all desired vendors (including catering, photography, videography, ceremony & reception music, cake, hair & makeup, attire, officiant, transportation, hotel block, photo booth, stationery & calligraphy)
 - Personalized vendor recommendations
 - Schedule & attend vendor appointments
 - Negotiate & review contracts, manage payments, & coordinate logistics & orders
- Full-service event design based on your personal style & vision
 - Create design plan (flowers, linens, table settings, lighting, fabric draping, etc)
 - Online collaborative design board so you can envision your design
 - Full coordination of floral order
 - Full coordination of rental order
 - Design & order printed materials (invitations, programs, menus, etc)
- Invitations & guest list coordination
 - Supply guest list template & input guest information
 - Assemble & mail Save-the-Dates and invitations
 - Be point of contact for RSVP's & maintain updated guest list
 - Contact guests for missing RSVP's
 - Assist with seating assignments
- Other services
 - Order & assemble guest favors
 - Assist with music selections
 - Assist with photography shot list
 - And more!

*For more information and to start making your dream wedding a reality,
visit us at www.bluebellweddings.com*